

**BLS Certification Test Committee
Comfort Suites - Richmond, Virginia
April 23, 2008
10:30 am**

Members Present:	Members Absent:	Staff:	Others:
Jeffrey Reynolds PJ Fleenor Steve Wade Diane Hutchison Debbie Akers Tom Olander	Dreama Chandler Mel Losick	Greg Neiman	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at 10:am	
II. Approval of Agenda	The Committee reviewed the Agenda (See Attached)	Approved by general consent
III. Introductions	Introductions were not necessary.	
IV. Approval of Minutes	The Committee reviewed the draft Minutes from the March 19, 2008 (ATTACHMENT: A)	Approved by general consent
V. Review/Edit/Finalize Practical Exam/Checksheets	Review/Edit/Finalize Practical Exam/Checksheets After an extensive discussion, the Committee members agreed that as far as the Random skill stations are concerned, there will be 1 complete set of equipment, an evaluator, an assistant and a patient for each station needed to accommodate the number of students.	
VI. Other Items	The Committee began reviewing the Practical Exam Manual. Due to the lateness of the hour, the members decided to divide up the sections as assignments for the next meeting.	
VII. Assignments for next meeting	Trauma-Debbie Medical-Teresa Seated/Supine Diane & Kathy Airway-Tom Olander Traction Splint – Steve	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>Extremity Splinting-PJ Bleeding wounds & Shock-Jeffrey Reynolds</p> <p>Sections to Greg by May 19, 2008</p> <p>Scenarios-Each Committee member will produce 1 Trauma & 1 Medical Scenario – Greg to send out template. CTS Manual – PJ & Greg</p>	
VIII. Establish Meeting Dates	Wednesday May 28 th , 10:30am Location TBA	
XI. Adjourn	The Committee adjourned at 2:35 pm	

BLS Certification Test Committee
April 23rd, 2008, 10:30 am
Location: Comfort Suites - Innsbrook - Richmond
Agenda

- I. Welcome
- II. Approval of Agenda
- III. Introductions
- IV. Approval of Minutes from 3/19/08
- V. Review/Edit/Finalize Practical Exam Manual/Checksheets
- VI. Other Items
- VII. Assignments for next meeting
- VIII. Set next meeting date (Joint with Eval Committee?)
- IX. Adjourn

**Attachment: A to the
April 23, 2008 Minutes of the
BLS Certification Test Committee**

**Approved March 19, 2008 Minutes of the
BLS Certification Test Committee**

Regular Meeting of the BLS Certification Test Ad-hoc Committee
Homewood Suites – Innsbrook Richmond, Virginia
March 19, 2008
10:30am

Members Present:	Members Absent:	Staff:	Others:
Jeffrey Reynolds Diane Hutchison Teresa Ashcraft Debbie Akers Mel Losick Paul Fleenor Kathy Eubank Steve Wade	Tom Olander Dreama Chandler	Greg Neiman Chad Blosser	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
I. Welcome	The meeting was called to order at: 10:47am.	
II. Approval of Agenda	The Committee reviewed the proposed agenda. (Attached)	Approved by general consent.
III. Introductions	Introductions were not necessary.	
IV. Approval of Past Minutes	The Committee reviewed the minutes of the November 28, 2007 meeting. (ATTACHMENT: A)	Approved with corrections by general consent.
V. Review of NREMT-B Check Sheets	<p>The committee reviewed each NREMT sheet for adoption: http://www.nremt.org/EMTServices/exam_coord_man.asp?secID=1#BSkillSheets</p> <p>Airway/Ventilation- Combine the two stations into one station – Mel Losick Bleeding Control/Shock Management- will use NREMT sheet with 2 changes Elevates the extremity – Elevates the site of injury Applied a tourniquet before attempting other methods of bleeding control – Did not use occlusive dressing when required Cardiac Arrest-not tested Joint Injury- Combine with extremity checksheet on 1 page</p>	

Topic/Subject	Discussion	Recommendations, Action/Follow-up; Responsible Person
	<p>Remove the word ‘shoulder’</p> <p>Traction Splint-no changes</p> <p>Mouth to mask-not tested</p> <p>Oxygen Admin-not tested</p> <p>Medical</p> <p>Change text to read Assesses skin [either skin color, temperature, or condition] (1 point)</p> <p>Trauma</p> <p>Change text to read Assesses skin [either skin color, temperature, or condition] (1 point)</p> <p>Change to Vitals (obtains baseline vitals)</p> <p>Seated Patient-no changes</p> <p>Supine Patient-no changes</p> <p>Dual Lumen-not tested</p> <p>Endotracheal Intubation-not tested</p>	<p>Motion by: Steve Wade</p> <p>To: First Responder Candidates would not be tested on the Medical Assessment Station.</p> <p>Seconded by: Mel Losick</p> <p>Unanimously Approved</p>
VI. Discussion of NREMT-B Practical Exam Guide	Deferred to next meeting.	
VII. Discussion of DRAFT-Proposal	The Committee reviewed the proposal and made changes. (ATTACHMENT: B)	Approved with changes by general consent
VIII. Other Items	None.	
IX. Assignments for next Meeting	Committee members are encouraged to attend the PDC meeting on April 9, 2008 to answer questions on the proposal.	
X. Set Next Meeting Date	Wednesday, April 23, 2008, Location TBA.	
X. Adjourn	The meeting was adjourned at 2:15pm	

BLS Certification Test Committee
March 19, 2008, 10:30 am
Location: Homewood Suites - Innsbrook - Richmond
Agenda

- I. Welcome
- II. Approval of Agenda
- III. Introductions
- IV. Approval of Minutes from 2/13/08
- V. Review of NREMT-B Check Sheets
- VI. Discussion of NREMT-B Practical Exam Guide
- VII. Discussion of DRAFT-Proposal
- VIII. Other Items
- IX. Assignments for next meeting
- X. Adjourn